

## **Answers to Common Bankruptcy Questions**

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A decision to file for bankruptcy should be made only after determining that bankruptcy is the best way to deal with your financial problems. This brochure cannot explain every aspect of the bankruptcy process. If you still have questions after reading it, you should speak with an attorney familiar with bankruptcy or a paralegal working for an attorney.

### ***What Is Bankruptcy?***

Bankruptcy is a legal proceeding in which a person who cannot pay his or her bills can get a fresh financial start. The right to file for bankruptcy is provided by federal law, and all bankruptcy cases are handled in federal court. Filing bankruptcy immediately stops all of your creditors from seeking to collect debts from you, at least until your debts are sorted out according to the law.

### ***What Can Bankruptcy Do for Me?***

Bankruptcy may make it possible for you to:

- Eliminate the legal obligation to pay most or all of your debts. This is called a “discharge” of debts. It is designed to give you a fresh financial start.
- Stop foreclosure on your house or mobile home and allow you an opportunity to catch up on missed payments. (Bankruptcy does not, however, automatically eliminate mortgages and other liens on your property without payment.)
- Prevent repossession of a car or other property, or force the creditor to return property even after it has been repossessed.
- Stop wage garnishment, debt collection harassment, and similar creditor actions to collect a debt.
- Restore or prevent termination of utility service.
- Allow you to challenge the claims of creditors who have committed fraud or who are otherwise trying to collect more than you really owe.

### ***What Bankruptcy Cannot Do***

Bankruptcy cannot, however, cure every financial problem. Nor is it the right step for every individual. In bankruptcy, it is usually *not* possible to:

- Eliminate certain rights of “secured” creditors. A “secured” creditor has taken a mortgage or other lien on property as collateral for the loan. Common examples are car loans and home mortgages. You *can* force secured creditors to take payments over time in the bankruptcy process and bankruptcy *can* eliminate your obligation to pay any additional money if your property is taken. Nevertheless, you generally cannot keep the collateral unless you continue to pay the debt.
- Discharge types of debts singled out by the bankruptcy law for special treatment, such as child support, alimony, certain other debts related to divorce, most student loans, court restitution orders, criminal fines, and some taxes.
- Protect cosigners on your debts. When a relative or friend has co-signed a loan, and the consumer discharges the loan in bankruptcy, the cosigner may still have to repay all or part of the loan.
- Discharge debts that arise after bankruptcy has been filed.

## ***What Different Types of Bankruptcy Cases Should I Consider?***

There are four types of bankruptcy cases provided under the law:

- *Chapter 7* is known as “straight” bankruptcy or “liquidation.” It requires a debtor to give up property which exceeds certain limits called “exemptions,” so the property can be sold to pay creditors.
- *Chapter 11*, known as “reorganization,” is used by businesses and a few individual debtors whose debts are very large.
- *Chapter 12* is reserved for family farmers.
- *Chapter 13* is called “debt adjustment.” It requires a debtor to file a plan to pay debts (or parts of debts) from current income.

Most people filing bankruptcy will want to file under either chapter 7 or chapter 13. Either type of case may be filed individually or by a married couple filing jointly.

### ***Chapter 7 (Straight Bankruptcy)***

In a bankruptcy case under chapter 7, you file a petition asking the court to discharge your debts. The basic idea in a chapter 7 bankruptcy is to wipe out (discharge) your debts in exchange for your giving up property, except for “exempt” property which the law allows you to keep. In most cases, all of your property will be exempt. But property which is not exempt is sold, with the money distributed to creditors. If you want to keep property like a home or a car and are behind on the payments on a mortgage or car loan, a Chapter 7 case probably will not be the right choice for you. That is because chapter 7 bankruptcy does not eliminate the right of mortgage holders or car loan creditors to take your property to cover your debt.

### ***Chapter 13 (Reorganization)***

In a chapter 13 case you file a “plan” showing how you will pay off some of your past-due and current debts over three to five years. The most important thing about a chapter 13 case is that it will allow you to keep valuable property— especially your home and car—which might otherwise be lost, if you can make the payments which the bankruptcy law requires to be made to your creditors. In most cases, these payments will be at least as much as your regular monthly payments on your mortgage or car loan, with some extra payment to get caught up on the amount you have fallen behind.

You should consider filing a chapter 13 plan if you: (1) own your home and are in danger of losing it because of money problems; (2) are behind on debt payments, but can catch up if given some time; (3) have valuable property which is not exempt, but you can afford to pay creditors from your income over time. You will need to have enough income in chapter 13 to pay for your necessities and to keep up with the required payments as they come due.

### ***What Does It Cost to File for Bankruptcy?***

It now costs \$274 to file for bankruptcy under chapter 7 and \$299 to file for bankruptcy under chapter 13, whether for one person or a married couple. These amounts cover the filing fee only; there are additional fees for the required credit report, pre- and post-bankruptcy counseling, and the fee your attorney charges. The court may allow you to pay the filing fee in four installment payments if you cannot pay all at once, and certain very low income filers may obtain fee waivers.

### ***What Property Can I Keep?***

In a Washington Chapter 7 case, you can keep all property that the law says is “exempt” from the claims of creditors. You can choose between exemptions under your state law or under federal law. Your attorney can

further explain available exemption limits and which option (state or federal) might be appropriate for your individual case.

In determining whether property is exempt, you must keep a few things in mind. The value of property is not the amount you paid for it, but what it is worth now. Especially for furniture and cars, this may be a lot less than what you paid or what it would cost to buy a replacement. In some cases, a “garage sale” valuation is used. You also only need to look at your equity in property. This means that you count your exemptions against the full value minus any money that you owe on mortgages or liens. For example, if you own a \$50,000 house with a \$40,000 mortgage, you count your exemptions against the \$10,000, which is your equity if you sell it.

While your exemptions allow you to keep property even in a chapter 7 case, your exemptions do not make any difference to the right of a mortgage holder or car loan creditor to take the property to cover the debt if you are behind. In a chapter 13 case, you can keep all of your property if your plan meets the requirements of the bankruptcy law. In most cases you will have to pay the mortgages or liens as you would if you didn't file bankruptcy.

### ***What Will Happen to My Home and Car If I File Bankruptcy?***

In most cases you will not lose your home or car during your bankruptcy case as long as your equity in the property is fully exempt. Even if your property is not fully exempt, you will be able to keep it, if you pay its non-exempt value to creditors in chapter 13. However, some of your creditors may have a “security interest” in your home, automobile or other personal property. This means that you gave that creditor a mortgage on the home or put your other property up as collateral for the debt. Bankruptcy does not make these security interests go away. If you don't make your payments on that debt, the creditor may be able to take and sell the home or the property, during or after the bankruptcy case.

There are several ways that you can keep collateral or mortgaged property after you file bankruptcy. You can agree to keep making your payments on the debt until it is paid in full. Or you can pay the creditor the amount that the property you want to keep is worth. In some cases involving fraud or other improper conduct by the creditor, you may be able to challenge the debt. If you put up your household goods as collateral for a loan (other than a loan to purchase the goods), you can usually keep your property without making any more payments on that debt.

### ***Can I Own Anything After Bankruptcy?***

Yes! Many people believe they cannot own anything for a period of time after filing for bankruptcy. This is not true. You can keep your exempt property and anything you obtain after the bankruptcy is filed. However, if you receive an inheritance, a property settlement, or life insurance benefits within 180 days after filing for bankruptcy, that money or property may have to be paid to your creditors if the property or money is not exempt.

### ***Will Bankruptcy Wipe Out All My Debts?***

Yes, with some exceptions. Bankruptcy will not normally wipe out:

- (1) money owed for child support or alimony, fines, and some taxes;
- (2) debts not listed on your bankruptcy petition;
- (3) loans you got by knowingly giving false information to a creditor, who reasonably relied on it in making you the loan;
- (4) debts resulting from “willful and malicious” harm;
- (5) student loans owed to a school or government body, except if the court decides that payment would be an undue hardship;
- (6) mortgages and other liens which are not paid in the bankruptcy case (but bankruptcy will wipe out your obligation to pay any additional money if the property is sold by the creditor).

## ***Will I Have to Go to Court?***

In most bankruptcy cases, you only have to go to a proceeding called the “meeting of creditors” to meet with the bankruptcy trustee and any creditor who chooses to come. Most of the time, this meeting will be a short and simple procedure where you are asked a few questions about your bankruptcy forms and your financial situation. You will need to bring a valid drivers license and social security card (or valid proof from a 1099 or other acceptable source) to your creditors meeting. Occasionally, if complications arise, or if you choose to dispute a debt, you may have to appear before a judge at a hearing. If you need to go to court, you will receive notice of the court date and time from the court and/or from your attorney.

## ***Will Bankruptcy Affect My Credit?***

There is no clear answer to this question. Unfortunately, if you are behind on your bills, your credit may already be bad. Bankruptcy will probably not make things any worse. The fact that you’ve filed a bankruptcy can appear on your credit record for ten years. But since bankruptcy wipes out your old debts, you are likely to be in a better position to pay your current bills, and you may be able to get new credit.

## ***What Else Should I Know?***

*Utility services*—Public utilities, such as the electric company, cannot refuse or cut off service because you have filed for bankruptcy. However, the utility can require a deposit for future service and you do have to pay bills that arise after bankruptcy is filed.

*Discrimination*—An employer or government agency cannot discriminate against you because you have filed for bankruptcy.

*Driver’s license*—If you lost your license solely because you couldn’t pay court-ordered damages caused in an accident, bankruptcy will allow you to get your license back.

*Co-signers*—If someone has co-signed a loan with you and you file for bankruptcy, the co-signer may have to pay your debt. If you file a chapter 13, you may be able to protect co-signers, depending upon the terms of your chapter 13 plan.

## ***How Do I Find a Bankruptcy Attorney?***

As with any area of the law, it is important to carefully select an attorney who will respond to your personal situation. The attorney should not be too busy to meet you individually and to answer questions as necessary. The best way to find a trustworthy bankruptcy attorney is to seek recommendations from family, friends or other members of the community, especially any attorney you know and respect. You should carefully read retainers and other documents the attorney asks you to sign.

Paying for debt counseling is almost never a good idea. There is almost nothing that a paid debt counselor can offer other than a recommendation about whether bankruptcy is appropriate and a list of highly priced debt consolidation lenders. There is no good reason to pay someone for this service. A reputable attorney will generally provide counseling on whether bankruptcy is the best option. This avoids the double charge of having to pay a counselor and then an attorney. If bankruptcy is not the right answer for you, a good attorney will offer a range of other suggestions. Document preparation services also known as “typing services” or “paralegal services” involve non-lawyers who offer to prepare bankruptcy forms for a fee. Problems with these services often arise because non-lawyers cannot offer advice on difficult bankruptcy cases and they offer no services once a bankruptcy case has begun. There are also many shady operators in this field, who give bad advice and defraud consumers.

When first meeting a bankruptcy attorney, you should be prepared to answer the following questions:

- What types of debt are causing you the most trouble?
- What are your significant assets?
- How did your debts arise and are they secured?
- Is any action about to occur to foreclose or repossess property or to shut off utility service?
- What are your goals in filing the case?

### ***Can I File Bankruptcy Without an Attorney?***

Although it may be possible for some people to file a bankruptcy case without an attorney, it is not a step to be taken lightly. The process is difficult and you may lose property or other rights if you do not know the law. It takes patience and careful preparation. Chapter 7 (straight bankruptcy) cases are easier. Very few people have been able to successfully file chapter 13 (debt adjustment) cases on their own. Remember: The law often changes. Each case is different. This pamphlet is meant to give you general information and not to give you specific legal advice.

## **Your Legal Rights During and After Bankruptcy: Making the Most of Your Bankruptcy Discharge**

### ***About Bankruptcy***

Bankruptcy is a choice that may help if you are facing serious financial problems. You may be able to cancel your debts, stop collection calls, and get a fresh financial start. Although bankruptcy can help with some financial problems, its effects are not permanent. If you choose bankruptcy, you should take advantage of the fresh start it offers and then make careful decisions about future borrowing and credit, so you won't ever need to file bankruptcy again!

### ***How Long Will Bankruptcy Stay on My Credit Report?***

The results of your bankruptcy case will be part of your credit record for *ten (10) years*. The ten years are counted from the date you filed your bankruptcy. This does not mean you can't get a house, a car, a loan, or a credit card for ten years. In fact, you can probably get credit even before your bankruptcy is over! The question is, how much interest and fees will you have to pay? And, can you afford your monthly payments, so you don't begin a new cycle of painful financial problems.

### ***Which Debts Do I Still Owe After Bankruptcy?***

When your bankruptcy is completed, many of your debts are "discharged." This means they are canceled and you are no longer legally obligated to pay them. However, certain types of debts are NOT discharged in bankruptcy. The following debts are among the debts that generally may not be canceled by bankruptcy:

- *Alimony, maintenance or support for a spouse or children.*
- *Student loans.* Almost no student loans are canceled by bankruptcy. But you can ask the court to discharge the loans if you can prove that paying them is an "undue hardship." Occasionally, student loans can be canceled for reasons not related to your bankruptcy when, for example, the school closed before you completed the program or if you have become disabled. There are also many options for reducing your monthly payments on student loans, even if you can't discharge them.
- *Money borrowed by fraud or false pretenses.* A creditor may try to prove in court during your bankruptcy case that you lied or defrauded them, so that your debt cannot be discharged. A few creditors (mainly credit card

companies) accuse debtors of fraud even when they have done nothing wrong. Their goal is to scare honest families so that they agree to reaffirm the debt. You should never agree to reaffirm a debt if you have done nothing wrong. If the company files a fraud case and you win, the court may order the company to pay your lawyer's fees

- *Most taxes.* The vast majority of tax debts cannot be discharged. However, this can be a complicated issue. If you have tax debts you will need to discuss these issues with your lawyer.
- *Most criminal fines, penalties and restitution orders.* This exception includes even minor fines, including traffic tickets.
- *Drunk driving injury claims.* If you have debts that may not be discharged, you should discuss with your lawyer whether filing or converting to a chapter 13 may help.

### ***Do I Still Owe Secured Debts (Mortgages, Car Loans) After Bankruptcy?***

Yes and No. The term "secured debt" applies when you give the lender a mortgage, deed of trust or lien on property as collateral for a loan. The most common types of secured debts are home mortgages and car loans. The treatment of secured debts after bankruptcy can be confusing. Bankruptcy cancels your personal legal obligation to pay a debt, even a secured debt. This means the secured creditor can't sue you after a bankruptcy to collect the money you owe. *But*, and this is a big "but," the creditor can still take back their collateral if you don't pay the debt. For example, if you are behind on a car loan or home mortgage, the creditor can ask the bankruptcy court for permission to repossess your car or foreclose on the home. Or the creditor can just wait until your bankruptcy is over and then do so. Although a secured creditor can't sue you if you don't pay, that creditor can usually take back the collateral. For this reason, if you want to keep property that is collateral for a secured debt, you will need to catch up on the payments and continue to make them during and after bankruptcy, keep any required insurance, and you may have to reaffirm the loan.

### ***What Is Reaffirmation?***

Although you filed bankruptcy to cancel your debts, you have the option to sign a written agreement to "reaffirm" a debt. If you choose to reaffirm, you agree to be *legally obligated* to pay the debt despite bankruptcy. If you reaffirm, the debt is not canceled by bankruptcy. If you fall behind on a reaffirmed debt, you can get collection calls, be sued, and possibly have your pay attached or other property taken. *Reaffirming a debt is a serious matter.* You should never agree to a reaffirmation without a very good reason.

### ***Do I Have to Reaffirm Any Debts?***

*No.* Reaffirmation is always optional; neither bankruptcy law nor any other law requires it. If a creditor tries to pressure you to reaffirm, remember you can always say no.

### ***Can I Change My Mind After I Reaffirm a Debt?***

*Yes.* You can cancel any reaffirmation agreement for *sixty (60) days* after it is filed with the court. You can also cancel at any time before your discharge order. To cancel a reaffirmation agreement, you must notify the creditor in writing. You do not have to give a reason. Once you have canceled, the creditor must return any payments you made on the agreement. Also, remember that a reaffirmation agreement has to be in writing, has to be signed by your lawyer or approved by the judge, and has to be made before your bankruptcy is over. Any other reaffirmation agreement is not valid.

### ***Do I Have to Reaffirm on the Same Terms?***

*No.* A reaffirmation is a new contract between you and the lender. You should try to get the creditor to agree to better terms such as a lower balance or interest rate. You can also try to negotiate a reduction in the amount you owe. The lender may refuse but it is always worth a try.

### ***Should I Reaffirm?***

If you are thinking about reaffirming, *the first question should always be whether you can afford the monthly payments.* Reaffirming any debt means that you are agreeing to make the payments every month, and to face the consequences if you don't. If you have any doubts whether you can afford the payments, do not reaffirm. Caution is always a good idea when you are giving up your right to have a debt canceled. Before reaffirming, *always consider your other options.* For example, instead of reaffirming a car loan you can't afford, can you get by with a less costly used car for a while?

Some offers to reaffirm may seem attractive at first. Let's say a department store lets you keep your credit card if you reaffirm \$1000 out of the \$2000 you owed before bankruptcy. They say it will cost you only \$25 per month and they will also give you a \$500 line of credit for new purchases. What they might not tell you is that they will give you a new credit card in a few months even if you do not reaffirm. More importantly, though, you should understand that you are agreeing to repay \$1000 plus interest that the law says you can have legally canceled. This is a big price to pay for \$500 in new credit.

### ***Do I Have Other Options for Secured Debts?***

You may be able to keep the collateral on a secured debt by paying the creditor in a lump sum the amount the item is worth rather than what you owe on the loan. This is your right under the bankruptcy law to "redeem" the collateral. Redeeming collateral can save you hundreds of dollars. Since furniture, appliances and other household goods go down in value quickly once they are used, you may redeem them for a lot less than their original cost or what you owe on the account.

You may have another option if the creditor did not loan you the money to buy the collateral, like when a creditor takes a lien on household goods you already have. You may be able to ask the court to "avoid" this kind of lien. This will make the debt unsecured.

### ***Do I Have to Reaffirm Car Loans, Home Mortgages?***

If you are behind on a car loan or a home mortgage and you can afford to catch up, you can reaffirm and possibly keep your car or home. If the lender agrees to give you the time you need to get caught up on a default, this may be a good reason to reaffirm. But if you were having trouble staying current with your payments before bankruptcy and your situation has not improved, reaffirmation may be a mistake. The collateral is likely to be repossessed or foreclosed anyway after bankruptcy, because your obligation to make payments continues. If you have reaffirmed, you could then be required to pay the difference between what the collateral is sold for and what you owe. If you are up to date on your loan, you may not need to reaffirm to keep your car or home. Some lenders will let you keep your property without signing a reaffirmation as long as you continue to make your payments. In some parts of the country, you have this as a legal right. Check with your lawyer.

### ***And What About Credit Cards and Department Store Cards?***

*It is almost never a good idea to reaffirm a credit card.* Reaffirming means you will pay bills that your bankruptcy would normally wipe out. That can be a very high price to pay for the convenience of a credit card. Try paying cash for a while. Then in a few years, you can probably get a new credit card, that won't come with

*a large unpaid balance!* If you do reaffirm, try to get something in return, like a lower balance, no interest on the balance, or a reasonable interest rate on any new credit. Don't be stuck paying 18-21 percent or higher!

Some department store credit cards may be secured. The things you buy with the credit card may be collateral. The store might tell you that they will repossess what you bought, such as a TV, VCR, or sofa, if you do not reaffirm the debt. Most of the time, stores will not repossess used merchandise. So, after a bankruptcy, it is much less likely that a department store would repossess "collateral" than a car lender. However, repossession is possible. You have to decide how important the item is to you or your family. If you can replace it cheaply or live without it, then you should not reaffirm. You can still shop at the store by paying cash, and the store may offer you a new credit card even if you don't reaffirm. (Just make sure that your old balance is not added into the new account.)

For example, some offers to reaffirm may seem attractive at first. Let's say a department store lets you keep your credit card if you reaffirm \$1000 out of the \$2000 you owed before bankruptcy. They say it will cost you only \$25 per month and they will also give you a \$500 line of credit for new purchases. What they might not tell you is that they will give you a new credit card in a few months even if you do not reaffirm. More importantly, though, you should understand that you are agreeing to repay \$1000 plus interest that the law says you can have legally canceled. This is a big price to pay for \$500 in new credit.

### **Using Credit Wisely After Bankruptcy**

#### ***Beware of Credit Offers Aimed at Recent Bankruptcy Filers***

##### **“Disguised” Reaffirmation Agreement**

Carefully read any credit card or other credit offer from a company that claims to represent a lender you listed in your bankruptcy or own a debt you discharged. This may be from a debt collection company that is trying to trick you into reaffirming a debt. The fine print of the credit offer or agreement will likely say that you will get new credit, but only if some or all of the balance from the discharged debt is added to the new account.

##### **“Secured” Credit Card**

Another type of credit marketed to recent bankruptcy filers as a good way to reestablish credit involves "secured" credit cards. These are cards where the balances are secured by a bank deposit. The card allows you a credit limit up to the amount you have on deposit in a particular bank account. If you can't make the payments, you lose the money in the account. They may be useful to establish that you can make regular monthly payments on a credit card after you have had trouble in the past. But since almost everyone now gets unsecured credit card offers even after previous financial problems, there is less reason to consider allowing a creditor to use your bank deposits as collateral. It is preferable not to tie up your bank account.

### **Credit Repair Companies**

Beware of companies that claim: "We can erase bad credit." These companies rarely offer valuable services for what they charge, and are often an outright scam. The truth is that no one can erase bad credit information from your report if it is accurate. And if there is old or inaccurate information on your credit report, you can correct it yourself for free.

#### ***Avoid High Cost Predatory Lenders***

Don't assume that because you filed bankruptcy you will have to get credit on the worst terms. If you can't get credit on decent terms right after bankruptcy, it may be better to wait. Most lenders will not hold the bankruptcy

against you if after a few years you can show that you have avoided problems and can manage your debts. Be wary of auto dealers, mortgage brokers and lenders who advertise: “Bankruptcy? Bad Credit? No Credit? No Problem!” They may give you a loan after bankruptcy, but at a very high cost. The extra costs and fees on these loans can make it impossible for you to keep up the loan payments. Getting this kind of loan can ruin your chances to rebuild your credit.

## **Mortgage Loans**

If you own your home, some home improvement contractors, loan brokers and mortgage lenders may offer to give you a home equity loan despite your credit history. These loans can be very costly and can lead to serious financial problems and even the loss of your home. Avoid mortgage lenders that:

- Charge excessive interest rates, “points,” brokers’ fees and other closing costs;
- Require that you refinance your current lower interest mortgage or pay off other debts;
- Add on unnecessary and costly products, like credit insurance;
- Make false claims of low monthly payments based on a “teaser” variable interest rate;
- Include a “balloon” payment term that requires you to pay all or most of the loan amount in a lump sum as the last payment;
- Charge a prepayment penalty if you pay off the loan early;
- Change the terms at closing;
- Make false promises that the rate will be reduced later if you make timely payments;
- Pressure you to keep refinancing the loan for no good reason once you get it.

## **Small Loans**

It is always best to save some money to cover unexpected expenses so you can avoid borrowing. But if you are in need of a small loan, avoid the following high cost loans:

### ***Payday loans***

Some “check cashers” and finance companies offer to take a personal check from you and hold it without cashing it for one or two weeks. In return, they will give you an amount of cash that is less than the amount of your check. The difference between the amount of your check and the cash you get back in return is interest that the lender is charging you. These payday loans are very costly. For example, if you write a \$256 check and the lender gives you \$200 back as a loan for two weeks, the \$56 you pay equals a 728-percent interest rate! And if you don’t have the money to cover the check, the lender will either sue you or try to get you to write another check in a larger amount. If you choose to write another check, the lender gets more money from you and you get further into debt.

### ***Auto title loans***

For many years, pawn shops have made small high interest loans in exchange for property. A new type of “pawn” is being made by title lenders who will give you a small loan at very high-interest rates (from 200 percent to 800 percent) if you let them hold your car title as collateral for the loan. If you fall behind on the payments, the lender can repossess your car and sell it.

### ***Rent-to-own***

By renting a TV, furniture or appliance from a rent-to own company, you will often pay three or four times more than what it would cost to buy. The company may make even more profit on you because the item you are buying may be previously used and returned. And if you miss a payment, the company may repossess the item leaving with you no credit for the payments you made.

## ***Tax refund anticipation loans***

Some tax return preparers offer to provide an “instant” tax refund by arranging for loans based on the expected refund. The loan is for a very short period of time between when the return is filed and when you would expect to get your refund. Like other short-term loans, the fees may seem small but amount to an annual interest rate of 200 percent or more. It is best to patient and wait for the refund.

### ***What You Can Do to Avoid Problems***

- *If you don't want it, don't get it.* If you have doubts about whether you really need the loan or service, or whether you can afford it, don't let yourself get talked into it by a salesperson using high-pressure tactics. You can always walk away from a bad deal, even at the last minute.
- *Shop around.* You may qualify for a loan with normal rates from a reputable bank or credit union. Don't forget that high-cost lenders are counting on your belief that you cannot get credit on better terms elsewhere. Do not let feelings of embarrassment about your past problems stop you from shopping around for the best credit terms.
- *Compare credit terms.* Do not consider just the monthly payment. Compare the interest rate by looking at the “annual percentage rate,” as this takes into account other fees and finance charges added on the loan. Make sure you know exactly what fees are being charged for credit and why.
- *Read before you sign.* If you have questions, get help from a qualified professional to review the paperwork. A lender that will not let you get outside help should not be trusted.
- *If you give a lender a mortgage in a refinancing deal, remember your cancellation rights.* In home mortgage refinancing, federal law gives you a right to cancel for three days after you sign the papers. Exercise these rights if you feel you signed loan papers and got a bad deal. Don't let the lender talk you out of cancelling.
- *Get help early.* If you begin to have financial problems, or you are thinking of consolidating unmanageable debts, get help first from a local non-profit housing or debt counseling agency.

### **Ten Things to Think About Before Getting a New Credit Card**

#### **1. Don't apply for a credit card until you are ready.**

Unfortunately, bankruptcy may not have permanently resolved all of your financial problems. It is a bad idea to apply for new credit before you can afford it.

#### **2. Avoid accepting too many offers.**

There is rarely a good reason to have more than one or two credit cards. Having too much credit can lead to bad decisions and unmanageable debts, and it will lower your credit rating. This can make it harder for you to get other lower interest rate loans. Avoid accepting a credit card just to get a discount at a store or a “free” gift.

#### **3. Remember that lenders are looking for people who run up big balances, because those consumers pay the most interest.**

You may find that credit card companies are pursuing you aggressively by mail and phone even though you filed bankruptcy. Do not view this as a sign that you can afford more credit. The lender may have a marketing profile telling them you are someone who is likely to carry a big credit card balance and pay a good deal of interest. Or they may see you as a good credit risk because you cannot file a Chapter 7 bankruptcy again for quite a few years.

#### **4. Interest rate is important in choosing a card but not the only consideration.**

You should always try to get a card with an interest rate as low as possible. But it is rarely a good idea to take a new card just because of a low rate. The rate only matters if you carry a balance from month to month. Also, the rate can easily change, with or without a reason. Remember that even the best credit cards are expensive unless you pay your balance in full every month. And other credit terms can add to your cost, like annual fees, late charges, over-the-limit fees, account set-up fees, cash advance fees, and the method of calculating balances. Sometimes a credit card that appears cheaper is actually more expensive.

#### **5. Beware of temporary “teaser” rates. A teaser rate is an artificially low initial rate that applies only for a limited time.**

Most teaser rates are good only for six months or less. After that, the rate automatically goes up. Remember that, if you build up a balance under the teaser rate, the much higher permanent rate will apply when you repay the bill. This means that the permanent long-term rate on the card is much more important than the temporary rate.

#### **6. If your rate is variable, understand how it may change.**

Variable interest rates can be very confusing. Some variable rate terms can make your rate go up steeply over time. Read the credit contract to understand how and when your rate may change. And don't be misled by advertisements that claim “fixed rate,” as this may mean the rate is fixed only until the lender decides to change it again.

#### **7. Check terms related to late payment charges and penalty rates of interest.**

Most credit card contracts have terms in the small print for late charges or penalty interest rates that increase if you make even a single late payment. Try to avoid cards with late fees as high as \$25–\$35 or penalty interest rates of 21–24 percent or higher. Even if you are not having financial problems, these terms may become important, because they apply equally to accidental late payments.

#### **8. Get a card with a grace period and learn the billing method.**

It is important to understand how you will be billed. Look for a card with a grace period that lets you pay off the balance each month without interest. If the card does not have a grace period and interest will apply from the date of your purchase, a low interest rate may actually be higher than it looks. The terms of the grace period are also important, as it may not apply to balance transfers and cash advances. And look out for different interest rates that may apply depending upon the type of charge: these usually include a higher rate for cash advances.

#### **9. Don't accept a card just because you qualify for a high credit limit.**

It is easy to assume that because a card offer includes a high credit limit, this means the lender thinks you can afford more credit. In fact, the opposite may be true. Lenders often give high credit limits to consumers hoping that they think will carry a bigger balance and pay more interest. You must evaluate whether you can afford more credit based on your individual circumstances.

#### **10. Always read both the disclosures and the credit contract.**

You will find disclosures about the terms of a credit card offer, usually in small print on the reverse or at the bottom of the offer. Review these carefully. However, the law does not require that all relevant information be disclosed. For this reason, you must also read your credit contract, which comes with the card. This will include terms such as late payment fees, default rates of interest, and a description of the billing method. Since these terms are not easy to understand, you may want to call the lender for an explanation. Or better yet, refuse credit with too many complex provisions, because those terms are likely to work to your disadvantage.

## **Ten Things to Think About Before Using Your Credit Card**

### **1. Establish a realistic budget.**

Before using a credit card after bankruptcy, try paying cash for a while. This will help you learn how much money you need each month to pay the basic necessities. Don't forget to budget for the payments on any debts you reaffirmed in your bankruptcy.

### **2. It is important not to use credit cards to make up for a budget shortfall.**

Credit card debt is expensive. Sometimes credit cards are so easy to use that people forget they are loans. Be sure to charge only things you really need and plan to pay the balance off in full each month. If you find you are constantly using your card without being able to pay the bill in full each month, you need to consider that you are using cards to finance an unaffordable lifestyle.

### **3. If you get into financial trouble, do not make it worse by using credit cards to make ends meet.**

If you find that you are using credit cards to get through a period of financial difficulty, it is likely that additional credit will only make things worse. For example, if you use cash advances on your credit card to pay bills, the interest due will only add to your debt burden sooner rather than later.

### **4. Don't get hooked on minimum payments.**

Credit card lenders usually offer an optional "minimum payment" in their monthly billing. These are usually set very low (usually 2 percent of the balance), barely covering the monthly interest charge. If you pay only the minimum, chances are that you will be paying your debt very slowly or not at all, and you may think you are managing the debt when you are really getting in over your head. For example, if you make only the monthly minimum payments to pay off a \$1000 balance at a 17 percent interest rate, it will take over 7 years to pay your debt! If you are also making new purchases every month while making minimum payments, your debt will grow and take even longer to pay off. This means that your monthly interest obligations will increase and you will have less money in the monthly budget for necessities.

### **5. Don't run up the balance based on a temporary "teaser" interest rate.**

Money borrowed during a temporary rate period of 6 percent is likely to be paid back at a much higher permanent rate of 15 percent or more. Also be careful about juggling cards to take advantage of teaser rates and balance transfer options. It takes a great deal of time and effort to take advantage of terms designed to be temporary. Remember that all teaser rate offers are designed to get you locked into the higher rate for the long term, because that is how the lender makes the most money.

### **6. Avoid the special services and programs credit card lenders offer to bill to your card.**

You are likely to get many mail offers and telemarketer calls from your credit card lender about special services such as credit card fraud protection plans, credit report protection, travel clubs, life and unemployment insurance, and other similar offers. These products are generally overpriced. It is best to throw out and refuse these offers, or at a minimum, treat them with a high degree of caution. And avoid "free trial" offers as you will be billed automatically if you forget to cancel the service.

### **7. If you can afford to do so, always make your credit card payments on time.**

Be careful to avoid late payment charges and penalty rates if you can do so while still paying higher priority debts. Bad problems get worse fast when you have a new higher interest rate and late charge to pay during a time of financial difficulty. Most lenders will waive a late charge or default interest rate one time only. It is worth calling to ask for a waiver if you make a late payment accidentally or with a good excuse.

## **8. Know exactly when the grace period ends.**

The grace period usually ends on the payment “due date,” which may change every month. Many lenders do not mail bills until late in the grace period, so your payment may be due quite soon after you receive the bill. This also means that the grace period may be less than a full month, usually about 20-25 days. Some lenders are slow in posting payments or have strange rules about deadlines (like payments received after 10:00 a.m. on the due date are considered late). Try to mail your payment well before the due date so there will be no question it gets there on time. Paying credit cards on time not only saves you interest and late fees, but is a good way to improve your credit rating after bankruptcy.

## **9. Beware of unsolicited increases by a credit card lender to your credit card limit.**

Some lenders increase your credit limit even when you have not asked for more credit. Avoid using the full credit line as your debt can easily spiral out of control. And going over the credit limit even by a few dollars can be very costly as you will likely be charged an over-the-limit fee and a higher penalty interest rate.

## **10. If you do take a credit card and discover terms you do not like: Cancel!**

You can always cancel any credit card at any time. Although you will be responsible for any balance due at the time of cancellation, you should not keep using a card after you discover that its terms are unfavorable.

## **CHAPTER 7—THINGS TO DO BEFORE WE FILE YOUR CASE**

**(1) Payments You Need to Bring Into Our Office to Get Your Case Filed:** See our fee agreement on the checklist you received. The total fee must be paid *in full* to our office before your case can be filed with the Court. Please remember that your bankruptcy fees cannot be charged to a credit card.

**(2) Paperwork and Money:** Complete the “BANKRUPTCY CHECKLIST” form and bring in your payments as scheduled. This way we can get your case filed as quickly as possible. Filing will stop the harassment and help protect you from losing property you want to keep.

**(3) Don’t Listen to Your Creditors:** Creditors may tell you horror stories about bankruptcy, but all they are trying to do is to keep you from filing so that they won’t take a loss. Don’t listen to them. If you have questions about bankruptcy, call and ask us.

**(4) Don’t Get Advice from Your Friends or Even Your Family About Bankruptcy.** Friends and family always mean well, but they don’t have the training or experience to tell you how bankruptcy really works or to answer your questions about bankruptcy. Call us with your questions and concerns; every question you have is important. Every concern you have is important. Remember: We handle bankruptcy cases all the time. Use us to get your answers.

**(5) Don’t Pay on Debts, Except the Ones We Tell You to Pay:** Many clients leave our office and pay on debts that don’t need to be paid. This is a waste of money that could be better used to take care of you and your family. Make sure you read and follow the instructions in the next two paragraphs. Call us with any questions.

**(6) Debts to Pay:** Of the debts we talked about (other than your normal monthly expenses for food, gas for the car, insurance, etc.) keep paying *only* on the following debts. If you are behind on these debts and the creditor has a lien on your property, you must get these debts up-to date before we file your case if you want to be guaranteed the right to keep your collateral:

**(7) Debts Not to Pay and What to Say:** Stop paying the rest of the debts we talked about and if they call you, tell them: “I cannot pay.” Tell them: “Do whatever you need to do.” Then hang up the phone. **DO NOT LET ANY CREDITOR INTO YOUR HOME.** If something bad happens, or if you receive any legal papers or other papers you do not understand, call us for help.

**(8) Your Present Bank/Credit Union:** If you owe money to a bank or credit union: (1) Stop putting money into your checking and savings accounts with that institution, and (2) immediately get all monies out of those accounts. After you file bankruptcy, the bank or credit union may try to grab any money left on account, applying it to pay any debt you owe. Besides, after you file bankruptcy, if you owe the bank or credit union money, they may want to get rid of you as a customer. Therefore, if you want to make sure you have a checking account for the future, open up a new checking account in a different bank or credit union before we file your bankruptcy case. However, make sure you pick an institution where you do *not* owe any money.

**(9) Stop Making Payments on Your Credit Counseling Program.** Once you make the decision to file bankruptcy, it makes no sense to continue making payments on this type of program. That money can be better used to take care of your family or to get the money in to us so that we can finish your bankruptcy filing. If you have any questions, call us.

**(10) Stop Using Your Credit Cards.** If you continue to use any of your credit cards after you come to see us, you could be accused of fraud and, in the extreme, it could also negatively affect your right to get a bankruptcy discharge. So, stop using the credit cards *right now*. Don't think the creditors are going to miss anything. The creditors are very good at picking up on debts incurred just before bankruptcy. Lastly, please keep this in mind: The goal is to get you out of debt, not deeper in debt, AND we are here to help. Call us before you do something you might regret.

**(11) Credit Report:** In most cases, much like a car dealership, we will pull your credit report. We use this to:  
(1) Help get complete information about your debts,  
(2) to make sure we don't miss something important, and  
(3) to find out how good or bad it reads, so that we can better advise you. You will need to fill out and sign a "CREDIT REPORT AUTHORIZATION" form. The cost is \$35 per credit report.

**(12) Military Allotments:** Immediately stop the allotment for each of the following creditors:

**(13) Possibly Dischargeable Taxes:** Also, bring in your tax returns *and* all letters, tax liens, notices of levy or garnishment, or other documents you can find concerning the taxes you owe for the following years. We need this information to determine whether or not you can get rid of these taxes by filing bankruptcy:

**(14) Record Search:** Please be advised that, although we are performing a judgment search, our office will not be searching individual County or DMV records to find out what judgment, tax, or other liens may be on file against you or your property. For purposes of filing this case, we will depend solely on the information provided by and what you provide us. If you own any real property *or* owe a lot of taxes, it may be advisable for you to search, or hire someone to search, all lien records with DMV or in Counties in which you live, have lived, or own property. Undisclosed liens against your property have not been taken into account in advising you concerning your decision to file bankruptcy. Furthermore, some liens against your property will survive your bankruptcy discharge and may later interfere with your ability to dispose of such property.

**(15) Extremely Important—Papers We Need to See:** When you bring back in your paperwork, also bring in *all letters, documents, court papers and bills* you have received from the creditors, the collection agencies and attorneys. Also bring in any papers from when you bought your home or obtained a mortgage or other loan. *Bring in everything.* We will go through it.

**(16) Information About Your Income:** Bring in your (1) tax returns for the last two years *and* (2) pay stubs for at least the last 6 months for each and every job you have.

**(17) Agreements with Creditors:** Bring in all the agreements you have signed with the following creditors. The attorney needs to review these documents.

**(18) Giving Up Your Home?** If, as part of your case, you own (which means the title is in your name) and have decided to give up your home (in bankruptcy, we call it "surrender") to either (1) get out from under mortgage payments that are too high or (2) get rid of a home for which the mortgage payoffs exceed the value of the

home, *please remember this*: in most cases, the home is yours to live in until any foreclosure sale.

Therefore, if you need a place to live, just stay in your home until the end of the inevitable foreclosure. Just because you have decided to give up the home does NOT mean you have to move out immediately. If the intent is to give up the home, you can stop making mortgage payments and continue to live in the home, because you cannot be evicted until after the foreclosure sale. In most cases, this is a number of months. By living in your home for this time period, hopefully you can save up money to make an easier transition to another residence.

To figure out when you need to move out of your home, keep track of the foreclosure paperwork served on you.

**(19) Unless We Give You the O.K.: Don't Give Away Any Money/Don't Pay Any Friends or Relatives/Don't Give Away, Sell, Transfer, or Trade in Any Vehicles, Equipment, Accounts, Land, Houses, or Other Property.** If you want to get rid of some money or property, first check with us. That's why we're here. Maybe what you want to do is perfectly O.K., but why take a chance? Call us before you do it. Otherwise, you might be doing something that is totally unnecessary or, worse, you might be doing something illegal or which could cause big problems in your bankruptcy case.

**(20) Don't Let Your Family or Anyone Else Pay Off Any of Your Bills or Put Any Property in Your Name.** Again, what you or your family are thinking of doing may be perfectly O.K., but maybe NOT. It could be the worst possible thing to do. Don't take a chance. You don't have to be the expert. You have us. Call us first, before, not after, you or your family do something you might regret.

**(21) Don't Buy Any Vehicles or Other Large Items of Personal Property:** Such purchases could cause problems in your case. Be on the safe side. Check with us first.

**(22) Don't Take Any More Loans Against Your 401-K Retirement Plan.** This money is protected. As a general rule, you want to leave it alone. Check with us first.

## **WHAT HAPPENS AFTER YOUR CHAPTER 7 CASE IS FILED?**

### **HOW CREDITORS ARE NOTIFIED**

After you sign your final papers, your case will be sent to the Bankruptcy Court for filing. After the Court receives it, the Court will prepare and mail you a notice which confirms the filing and schedules the meeting of creditors in your case. At the same time, the Court will send this notice to each of your creditors. This usually takes between ten days and three weeks. Once the creditor receives the notice, the creditor is supposed to stop sending bills, stop calling, and stop trying to collect money.

**Creditor Calls:** After your case is filed, to make sure the creditor has notice of the bankruptcy, you should tell each creditor who calls me that you have filed bankruptcy and the bankruptcy case number (located on the Court notice, or available from your attorney). Once you tell a creditor these things, it is unlawful for the creditor to call. Giving notice to the creditor over the telephone is just as binding under the law as the written notice sent by the Court. If you continue to receive calls from a creditor, you should then bring the matter to the attention of your attorney.

**Creditor Bills:** If you receive more than one bill from a creditor after you file, you should mark on the second bill "I have filed bankruptcy" and "It is unlawful for you to continue billing me." You should then mail the bill back to the creditor at the same address listed on the bill and, if you have already received the Court notice, include with the bill a *copy* of the Court notice (which tells the creditor the case number and where the case is filed). If you continue to receive bills from a creditor, unless it is a creditor you are supposed to keep paying (see following sections of this notice), you should send the bill to your attorney, with a note asking the attorney to take whatever steps are necessary to get the creditor to stop the unlawful conduct.

## **REQUIRED MONTHLY PAYMENTS**

Although some of your debts will be discharged as a result of filing a Chapter 7 bankruptcy, there are certain debts you must continue to pay so that you have the right to keep the collateral securing those debts. You must make regular payments on the following debts, each and every month, *as the payments become due*, and send these payments directly to the creditor. The creditor might not send you a bill or book but, if you do not keep the payments up-to-date, the creditor can take steps to take your property away.

**Important:** If you ever lose collateral to one of these creditors due to non-payment or otherwise, you are still protected by the bankruptcy. Unless you signed a Reaffirmation Agreement during the bankruptcy, the only thing the creditor gets is the money it receives from selling the collateral and nothing more.

## **INSURANCE**

If you are keeping a home, mobile home, or car, on which you still owe money, you must keep the property properly insured. You must also keep the creditor to whom you owe such money informed and up-to-date regarding insurance coverage. If you do not keep such property insured, the creditor can take steps to take the property.

## **PAYROLL DEDUCTION**

If you are paying any loans by payroll deduction or automatic deductions from a bank account, you need to read this information carefully. Usually, this only applies to credit union loans, but it can apply to other types of loans as well. After you file bankruptcy, any lender collecting payments by using a payroll deduction is supposed to stop taking money out of your paycheck. Sometimes, however, they forget to stop the deduction. Even when they do remember, it usually takes about a month for them to get the deduction stopped. You must keep an eye on your paycheck stub. If any money is taken out of my paycheck after the case is filed, you should immediately contact the lender to make sure they have taken steps to stop the deduction.

In addition, the lender must refund any money it has collected since the date the case was filed with the Bankruptcy Court. In the meantime, if you have informed your attorney of the automatic deduction, as soon as your attorney receives proof from the Bankruptcy Court that the case has been filed, the attorney's office will send out a letter telling the lender that you have filed and reminding them of their duty to stop all payroll deductions. If you want to continue making payments by payroll deduction on one or more of the secured loans that you intend to keep up-to-date—for instance, on a house or car loan—you will need to start up a new payroll deduction with the lender. If you are making payments by automatic deductions from your bank account, you must notify the bank in writing to stop those payments, unless you want the payments to continue because the debt is one which you must continue to pay.

## **DEBTS NOT ELIMINATED BY BANKRUPTCY**

Certain debts are not eliminated by bankruptcy. There are too many types of such debts to list them all here. Some of the most common include:

**Student Loans.** Student loans are usually not dischargeable in bankruptcy, except in rare cases of undue hardship. If you have a student loan, be sure to discuss with your attorney whether there is any chance you can eliminate it in the bankruptcy. If you cannot, you will continue to owe money on that loan.

**Most Taxes.** Most taxes will not be discharged (eliminated) by a chapter 7 bankruptcy case. You should discuss with your attorney what taxes you will still owe after bankruptcy. The bankruptcy will however stop collection upon these taxes until you receive a bankruptcy discharge. Even so, interest and penalties on non-dischargeable taxes will continue to accrue. Filing bankruptcy also will not get rid of any new taxes which become due after you file bankruptcy.

**Alimony and/or Child Support, Other Divorce-Related Debts.** Debts in the nature of alimony or child support are not dischargeable in bankruptcy; therefore, you will continue to owe all such debts. Many times,

Separation Agreements or Court Orders will obligate a former spouse to pay and remain responsible for the payment of certain other debts (such as credit card debts) which, if you don't pay, will fall back on an ex-spouse for payment. These debts may be dischargeable in bankruptcy, but your ex-spouse may have the right to ask the Bankruptcy Court to make a determination that one or more these debts are not dischargeable, or he or she may take the position in a family court proceeding after your bankruptcy case that the debts were not discharged.

## **PROPERTY ACQUIRED BY INHERITANCE, DIVORCE DECREE, OR MARITAL SEPARATION AGREEMENT**

The advisability of filing a Chapter 7 bankruptcy is based on the amount of property you own at the time of filing. If, on or before the expiration of the first six (6) months after your case is filed, you obtain or become "entitled" to additional property or even a greater interest in a piece of property by reason of inheritance, divorce decree, equitable distribution order, or a marital separation agreement, you may stand to lose some of the property so acquired. *If you acquire or become entitled to any property from an inheritance, life insurance proceeds, or a marital property settlement in the six months after filing, you should immediately notify your attorney.* There may be nothing you can do to keep from inheriting property, but you should not voluntarily enter into any marital separation agreement or proceed with the finalization of any divorce or equitable distribution proceedings during this period of time without first checking with your bankruptcy attorney regarding how it will affect your case.

## **CREDIT REPORTS**

**Your Credit Report:** After you file a bankruptcy case, the credit bureaus will report that you have filed "bankruptcy." Your attorney does not control how or when this information shows up on the credit report. Sometimes the information does not get reported in an accurate manner, in which case you have a right to require the credit bureaus to correct all errors brought to their attention. However, you do not have the right to change information that is accurate but negative. At the same time, you do have the right to place on your credit report a hundred-word explanation of your circumstances. It is advisable to obtain a copy of your credit report directly from the credit bureau about six months after the bankruptcy case gets filed to examine it for errors. All debts that have been discharged should show a zero balance and have a notation that they were discharged. If there are errors on the credit report, you need to write each credit bureau and request corrections. You can also request corrections over the Internet.

**Your Co-Signer's Credit Report:** If a debt is discharged, a cosigner who has not filed bankruptcy will continue to owe it. There may be a notation placed on the credit report of anyone who has co-signed or guaranteed a debt for you that you have filed bankruptcy. Usually, this takes the form of words to the effect that a debt "was included in the bankruptcy of another." Sometimes the information is written in a manner that gives the inaccurate impression that the co-signer has also filed for bankruptcy. In such event, if the co-signer has not filed bankruptcy, the co-signer has the right to require the credit bureau to correct the error. Lastly, although in some circumstances it may be illegal for a creditor to try to collect from your co-signer—for instance, during a Chapter 13 case with respect to co-signed "consumer" debts—the bankruptcy law does not prohibit the reporting of accurate but negative information on the cosigner's credit report stating that the debt is or has become delinquent.

## **LEASES**

If you are leasing a motor vehicle, business equipment, apartment, commercial building, or household goods, and want to keep the items, you need to keep the lease payments up-to-date. (However, if you have a "rent-to-own" contract this may not be true. Consult your attorney about your rights.) In most, situations, the lessor just wants the payments and not the property so, if you keep the lease payments up-to-date, the lessor will not try to take back the leased property. However, there is no guarantee in this regard, and there is a risk that you will lose the property if you do not come to an agreement with the lessor.

## **PROPERTY BEING SURRENDERED**

When you “surrender” property back to a creditor in a bankruptcy case, this simply means that you don’t have to pay that creditor any more money. It does not mean that the property is automatically taken out of your name. In many situations, when you “surrender” property in a bankruptcy case, the creditor will promptly foreclose or repossess the property. However, there is no guarantee that the creditor will do so. Until something happens to get the property out of your name, you will still owe any debts—such as real or personal property taxes that come due with respect to the property—because the property is still in your name. Therefore, if the creditor does not quickly foreclose or repossess upon the property that you surrender, you may want to contact the creditor to find out why. Of course if a creditor never takes action to assert its rights, you may continue to use the property.

## **TAX REFUNDS**

Any tax refunds you are entitled to as of the date the bankruptcy case is filed are considered “property of the estate.” If the refund has not been claimed as exempt in your case (ask your attorney if you are not sure), the trustee assigned to the case has the right to demand that the tax refunds be paid over to him or her for distribution to creditors. *If you are required to pay over your tax refund and you do not do so, you could be denied the benefits of your bankruptcy case.*

## **CLAIMS OR LAWSUITS YOU HAVE AGAINST OTHER PEOPLE**

It is your responsibility to notify your attorney if, at any time during the case, you realize you have a claim or lawsuit against any other person or company (1) which was not listed in your schedules and (2) the basis for which arose before the filing of the bankruptcy case. The failure to notify your attorney could result in that claim being lost and the lawsuit arising from the claim, if any, being dismissed. However, without further written agreement, notifying your attorney does not mean that your attorney will represent you regarding any such claim or lawsuit.

**REMEMBER: Bankruptcy laws are complicated and this summary cannot explain every possible detail of bankruptcy. If you have questions, please consult your attorney.**